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Liverpool Registration Service

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Getting married

OR FORMING A CIVIL PARTNERSHIP IN A REGISTER OFFICE OR APPROVED VENUE

This information relates to all ceremonies taking place in England and Wales provided both parties are British or Irish Citizens or have EUSS pre-settled or settled status. If either party is a foreign national please contact your local Register Office for advice. Further information can be found on pl8.

To be married or form a civil partnership in a Register Office or Approved Venue (hotel, stately home, football club etc.) in England or Wales both you and your partner need to give notice to a Superintendent Registrar at your local Register Office at least 30 days before the day of your ceremony. This gives people a clear 28 days to object to the marriage or civil partnership if they have a proper legal reason to do so.

Although you can marry or form your civil partnership at any Register Office or Approved Venue in England or Wales, you can only give notice in person at the Register Office in the district where you live (and you must have resided in that district for at least 8 consecutive days immediately prior to giving notice). You must each give your notice in person; no one else can do it on your behalf.

You must be legally free to marry or form your civil partnership; over the age of 18 and not related to each other (if you are related to each other by birth, marriage, civil partnership, adoption or surrogacy you will need to check the degrees of relationship prohibited with your local Register Office).

You will need to show evidence of the:

- · Name · Age · Nationality
- Address · Marital status
- · Proof of EUSS status, if applicable

You will be advised what documents are acceptable when you arrange your appointment to give notice.

The fee for giving notice is £47 each (correct at September 2025).

A further fee will be payable for the marriage or civil partnership to take place. Please check with the Register Office where the event will take place. A notice of marriage or civil partnership is valid for 12 months, but only for the place you have requested. If the ceremony does not take place in that time, you will both need to give notice again and pay the appropriate notice fee.

PLEASE NOTE: Only the attendance of a Superintendent Registrar, conducting the ceremony, and a Registrar, registering the marriage, makes it legal in the eyes of the law.

You may make your appointment to give notice online at **www.liverpool.gov.uk** or by telephoning 0151 233 3004.

Liverpool Register Office offers a provisional booking system to allow you to reserve a time slot for your ceremony in advance of giving your notices. You may make a provisional booking up to 2 years in advance.

To make for a provisional booking please use our online application form at

www.liverpool.gov.uk

Alternatively, you may visit the office personally to do this. There is a fee for this service.

To search for the contact details of your local Register Office and the services that they offer, contact the General Register Office website www.gov.uk/register-offices

If you wish to marry in a Register Office or an Approved Venue elsewhere in England and Wales, please contact the local Register Office for further information.



Arrival

It is very important for you and your guests to arrive at least 15 minutes earlier than the time of your marriage or civil partnership. In some cases the Superintendent Registrar will advise you to attend earlier.

This will allow you both to be seen (either together or separately) by the Registrar before the ceremony and for your guests to be seated. You may find it helpful to appoint an 'usher' who can liaise with the Registrar to co-ordinate this.

It is important that you and your guests are on time, as the Registrar will have other weddings to attend on the same day.

If you are unable to attend for any reason please telephone the Superintendent Registrar as soon as possible and confirm any cancellations in writing.



Your Ceremony

The staff at Liverpool Register Office do not simply see your ceremony as just another 'legal affair'. Our experienced team guide over 1800 couples each year so that each have their own bespoke ceremony exactly as they have dreamed of.

You will not only be offered a choice of legal vows but also a range of words to say to each other as you exchange your rings, you may also write your own vows if you prefer. Don't worry about having to learn or remember the words, our registrars will lead you through them step by step.

Music is a very important part of each ceremony. At the Register Office at St George's Hall we are able to offer you your own choice of music that we will arrange for you and the registrar will play on the day. Just tell us what you want and we will do the rest. If your ceremony is at an approved venue you would need to discuss your music requirements with your ceremony planner.

Other popular enhancements to ceremonies are readings, candle lighting or making family promises. Please visit our website for more information: www.liverpool.gov.uk

LIVERPOOL





The Grade 1 listed St George's Hall sits within the heart of Liverpool in more ways than one; it is a place of congregation and celebration, offering a central location and a true sense of the city amidst incomparable surroundings. A place where people come together to mark significant moments in time.

We have been privileged enough to play witness to some of the most spectacular and memorable events in history, and your wedding reception will be no exception.

The Great Hall

With its impressive chandeliers, huge bronze doors and marbled walls adorned with statues and stained-glass windows, the Great Hall simply oozes magnificence, leaving your guests undoubtedly enthralled by its luxuriousness. This grand and magical space can accommodate up to 800 guests for ceremonies, and up to 600 seated guests for your wedding reception.

The Concert Room

The circular Concert Room provides a romantic setting for ceremonies for up to 500 guests, whilst 88 guests can be hosted at your wedding breakfast, ensuring that your wedding or civil partnership can be as grand or intimate as you want it to be.

The Victorian interior features an opulent crystal chandelier and walls lined with Goddess-like statues, all decorated in gentle tones of cream, white, honey and gold. Ravenhead Glass mirrors create stunning reflections around the featured stage, which offers a perfect space for a string quartet or pianist to perform and enchant your quests.

The Cockerell Room

Situated in the heart of St George's Hall, just a stone throw from the Liverpool Register Office, the Cockerell Room provides an elegant and intimate setting for your ceremony. Grand Victorian windows and ample natural daylight provide a classical ambience for your special day. Fresh and neutrally decorated, the room effortlessly complements any celebratory theme. Overlooking St Johns Gardens with awe-inspiring views. Your guests will be able to make the most of ample photo opportunities.

Like what you see?

If the answer is "I do", then contact us at: Events.StGeorgesHall@liverpool.gov.uk
Or find out more at

www.stgeorgeshallliverpool.co.uk/weddings, where you will find our latest wedding brochure and learn about The Minton Experience,







A fabulous Edwardian stately home situated within a countryside setting. This historic venue, the former home of the Earl of Sefton, is located in a beautiful country estate only 20 minutes from Liverpool city centre.

Stately homes have long been associated with elegant functions and weddings. At Croxteth Hall your occasion will be given a status and prestige that will ensure that your special day is remembered for years to come.

With several elegant Edwardian rooms ranging from the large oak panelled Old Dining Room and the well appointed Library, to the much smaller, more intimate Sir Richard's Room and Ante Room, you are sure to find just what you are looking for. We are extremely proud of our recently restored Queen Anne Suite.

For further details, email: Events.CroxtethHall@liverpool.gov.uk www.liverpoolcityhalls.co.uk/croxteth-hall Croxteth Hall and Country Park, Croxteth Hall Lane, Liverpool L12 OHB



The Grade 1 listed Liverpool Town Hall is a truly stunning Georgian building in the heart of the city, and one of the finest surviving town halls of the 18th Century. With an extensive list of licensed rooms for your civil marriage or civil partnership ceremony, this venue has a room for you. The breath-taking Main Ballroom can hold 210 guests, while the equally impressive Small Ballroom can hold up to 80 guests.

Our majestic building is full of rich history and elegance. With our sweeping staircase and extensive choice of glamorous spaces, Liverpool Town Hall is an awe-inspiring backdrop for both ceremonies and wedding breakfasts which will

undoubtedly wow you and your guests.

The Hall has been a civic stage for significant moments in the city – from the famous homecoming of The Beatles to the royal visit of HRH Queen Elizabeth II. Now, we are ready to be part of your story, making your celebration the next momentous occasion that we play witness to.

For further details, email: Events.Townhall@liverpool.gov.uk Or find out more via our website: www.liverpooltownhall.co.uk/weddings













From small intimate events up to 250 for a party we can cater for all of your requirements.



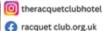
Our Dedicated Team will help you to have the day of your dreams



0151 236 6676 info@racquetclub.org.uk

> 5 Chapel Street Liverpool L3 9AG









SAY 'I DO' AT TITANIC HOTEL LIVERPOOL

Titanic Hotel overlooks the Stanley Dock in a world heritage—site and can accommodate weddings up to 500 people.

Our wedding venues Rum Warehouse and West Bay can be tailored to create your special day. Exclusive Rum Warehouse can be transformed into the most extraordinary setting. West Bay is a wedding venue like no other - reflecting rich maritime heritage and restored warehouse design, with stone floors, steel pillars and vaulted brick ceilings.

For more information, call our wedding coordinators on **0151 482 5783** or email weddings@titanichotelliverpool.com

Stanley Dock, Regent Road, Liverpool L3 OAN • 0151 559 1444



www.titanichotelliverpool.com



AT DELTA HOTELS BY MARRIOTT LIVERPOOL CITY CENTRE

Perfectly located just a stone's throw from the famous St George's Hall, our location, bespoke packages and tempting 'Wish List' extras make us the perfect choice for your reception if you've chosen the iconic hall for your ceremony.

If you're looking to have your ceremony with us as well, we have a number of rooms that are licensed for civil ceremonies, as well as different options for your wedding breakfast and evening reception.

After the celebrations, retreat into newly refurbished accommodation with premium bedding, flat-screen TVs, large desks, free WiFi and natural light.

However you want to celebrate, allow us to host your special day.

Delta Hotels by Marriott Liverpool City Centre One Queen Square, Liverpool, L1 1RH For more information contact liverpool.events@deltahotels.co.uk or call 0151 282 0237

memories made marriott. co.uk/liver pool/weddings



/LiverpoolMarriott



@ @liverpooldeltamarriott



ApprovedVenues

Adelphi Hotel

Ranelagh St, L3 5UL www.britanniahotels.com

Allerton Manor Golf Club

Allerton Road, L18 3JT www.allertonmanorgolfclub.com

Aloft

1 North John Street, L2 5QW www.aloftliverpool.com

The Athenaeum

Church Alley, L13DD www.theathenaeum.org.uk

Baby Clubhouse at Ropewalks Hotel

42 Seel Street, L1 4AU www.ropewalkshotel.co.uk

The Bentley

50 Brunswick Street, L2 OPL www.bentleyliverpool.co.uk

Blackburne House

Blackburne Place, L87PE www.blackburnehouse.co.uk

The Bluecoat Arts Centre

School Lane, L13BX www.thebluecoat.org.uk

The Clubhouse by Ropewalks Hotel

42 Seel Street, L1 4BE www.ropewalkshotel.co.uk

Crowne Plaza John Lennon Airport

Speke Boulevard, L248QD www.cpliverpooljohnlennonairport.co.uk

Crowne Plaza Liverpool

2 St Nicholas Place, Princes Dock, L31QW www.cpliverpool.com

Croxteth Hall

Muirhead Avenue East, L111EH www.liverpoolcityhalls.co.uk

Delta Hotels by Marriott

1 Queen Square, L11RH www.marriott.co.uk

Devonshire House Hotel

Edge Lane, L7 9LD www.devonshirehouse.co.uk

Doubletree by Hilton

6 Sir Thomas Street, L1 6BR www.dtliverpool.com

Everton Football Club

Hill Dickinson Stadium, Bramley Moore Dock, L3 0BW www.evertonfc.com

Everton Ladies FC

Goodison Park, Goodison Road, L4 4EL www.evertonfc.com

Everyman Theatre

5-11 Hope Street, L1 9BH www.everymanplayhouse.com

Fabric Studios

3 Constance Street, Liverpool L3 8AN www.fabricstudiosliverpool.co.uk

Hard Days Night Hotel

Central Buildings, North John Street, L2 6RR www.harddaysnighthotel.com

Hilton Liverpool

3 Thomas Steers Way, L1 8LW www.hilton.com

Hope Street Hotel

40 Hope Street, L1 9DA www.hopestreethotel.co.uk

Hotel Anfield

23 Anfield Road, L4 OTE www.hotelanfield.com

Hot Water Comedy

15-17 Blackstock Street, L3 6ER www.hotwatercomedy.co.uk

The Isla Gladstone

Stanley Park, Anfield Road, L4 OTD www.theislagladstone.co.uk

The Liner Hotel

Lord Nelson Street, L3 5QB www.theliner.co.uk

Lister Steps at the Old Library

Green Lane, L137EB www.tol.org.uk

Liverpool Cricket Club

Aigburth Road, L193QF www.liverpoolcricketclub.co.uk

Liverpool Football Club

Anfield Road, L4 OTH www.liverpoolfc.com

Liverpool Town Hall

High Street, L2 3SW www.liverpooltownhall.co.uk

Love Lane Brewery

62 Bridgewater Street, L1 OAY www.lovelanebrewing.com

Malmaison Hotel

7 William Jessop Way, L3 1QZ www.malmaison.com

Mercure Liverpool Atlantic Tower Hotel

Chapel Street, L3 9AG www.accorhotels.com

Merseyside Maritime Museum

Royal Albert Dock, Liverpool Waterfront, L3 4AQ www.liverpoolmuseums.org.uk

The Municipal Hotel & Spa Liverpool - MGallery Collection

Municipal Building, Dale Street, L22DH 0151 332 3030

Palm House

Sefton Park, L17 1AP www.palmhouse.org.uk

PINS Social Club

45 – 61 Duke St, L1 5AP www.pinssocialclub.co.uk

Radisson Blu Hotel

107 Old Hall Street, L3 9BD www.radissonhotels.com

Racquet Club Hotel and Venue

The Hargreaves Building, 5 Chapel Street, L3 9AG www.racquetclubhotel.co.uk

The Reader

The Mansion House, Calderstones Park, Menlove Avenue, L18 3JB www.thereader.org.uk

Scale (The Tapestry)

The Tapestry Building 68-76 Kempston Street, L3 8HL www.scaleliverpool.com

Sefton Park Hotel

Sefton Park, 37 Aigburth Drive, L17 4JE www.seftonparkhotel.co.uk

Shankly Hotel

Millennium House, 60 Victoria Street, L1 6JD www.shanklyhotel.com

St George's Hall

St George's Place, L11JJ www.stgeorgeshallliverpool.co.uk

St Luke's Bombed Out Church

Leece Street, L12TR www.slboc.com

Titanic Hotel

Stanley Dock, Regent Road, L3 OAN www.titanichotelliverpool.com

The Venue - Royal Liver Building

Royal Liver Building, Pier Head, L31HU www.royalliverbuildingvenue.co.uk

Wavertree Town Hall

89 High Street, L15 8HF www.wavertreetownhall.com

White Star Line Hotel

Albion House, 30 Water Street, L2 7NX www.whitestarlinehotel.co.uk

Getting married

IN A RELIGIOUS BUILDING

If you are planning to marry in a Church of England church you must first discuss your marriage with the vicar. If he or she is able to marry you they will be able to advise on the necessary legal requirements, the ceremony, the timescales and the requirement for publishing Banns of the marriage, or for the issue of a Common Licence. Providing you are both British or Irish citizens, or have EUSS pre-settled or settled status, there is not usually any need to involve the Superintendent Registrar.

If you are planning to marry in any other church or religious building, you will need to give notice at the Register Office in the registration district in which you live, very much in the same way as you would if you were to be married in the Register Office or at an Approved Venue.

If you wish to be married in a church in a different district to where you live, one of you must worship there. Your local Register Office will be able to advise you.

Some churches require the presence of a Registrar at the wedding; others have their own Registrar (or Authorised Person). If you think you will need a Registrar from Liverpool at your wedding, you will need to give us as much notice as possible to avoid being disappointed.

This information relates to all marriage ceremonies taking place in England and Wales provided both parties to the marriage are British or Irish Citizens or have EUSS pres-settled or settled status'. If either party has non-EU nationality please contact your local Register Office for advice. Further information can be found on page 18.



Renewal of vows

Liverpool Register Office is delighted to offer couples the opportunity to renew their marriage or civil partnership vows in the splendour of St George's Hall or at one of our many approved premises throughout the city. Couples may wish to celebrate renewing their vows to each other for a variety of reasons:

- Celebration of a milestone anniversary 10th, 20th, 25th.
- The previous ceremony may have taken place abroad without friends of family members present.
- · Couples may be recovering from illness or misfortune that has put a stress on their relationship.
- A good excuse for a party!

Whatever the reason, the staff at Liverpool Register Office will be delighted to advise and guide you.

Please visit our website for more information.





Host your special day in the stunning surroundings of the much loved former Royal Insurance Building. Built in 1903 and situated in the heart of Liverpool's city centre, this Grade II* Heritage Listed landmark has been restored to its original beauty, with Brazilian walnut clad walls, ornate high ceilings, original stained glass windows and a six story atrium.

This striking building was on the English Heritage risk register for 25 years, and has now been lovingly brought back to life to host those most special events, including your wedding day. With 116 loft like bedrooms, three bars including a mezzanine bar boasting spectacular views of the venue and celebrated in-house dining, let Aloft Liverpool host your perfect day.



No. 1 North John Street, Liverpool L2 5QW 0151 294 4055 | events@aloftliverpool.com





www.aloftliverpool.com

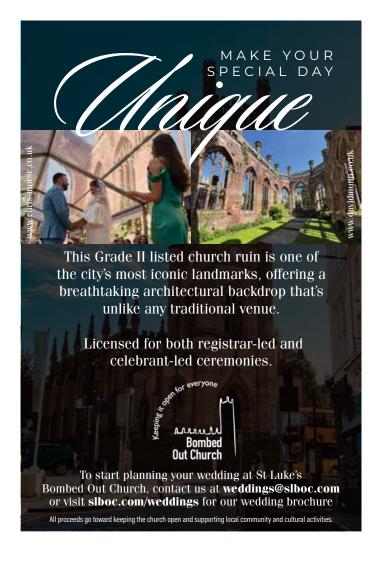


Beautiful spaces, delicious food, stunning views and impeccable service!

- · A great team dedicated to making your day perfect
 - · Menus from our 2 AA Rosette restaurant -The London Carriage Works
 - Receptions for up to 110 people
 - · Breathtaking panoramas of the city
 - Chic bedrooms
 - · Award-winning spa

0151 709 3000 weddings@hopestreethotel.co.uk hopestreethotel.co.uk/weddings

Photo by Sean and Victoria Photography





WHY LEGALISING A RELATIONSHIP IS STILL THE BEST EVER FINANCIAL MOVE

Advantages

- You will not be entitled to a widow's or partner's pension benefit or a share of their pension from the state if you're not in a legally recognised relationship
- Most employers' pension schemes automatically pay a pension to a surviving partner. If you're not a legally recognised partner, the trustees of the pension scheme may decide otherwise
- If a partner has free life insurance from their employer a surviving partner is likely to benefit when they die. For non-recognised partners, this will apply only where a partner has remembered to nominate the other to receive their benefits
- Gifts that would normally attract Capital Gains Tax when they are given away or sold such as shares or property – are not subject to this tax when they are handed between legally recognised partners.
 Non-recognised couples are liable to pay CGT on their gifts
- ... and finally, as the law now stands, you may not be permitted to register the death of your partner if
 you are not married to them, or have not registered your partnership, at the time of their death.

Maybe it's not the most romantic reason for getting married or registering a partnership, but you and your partner could gain big financial rewards if you legalise the relationship – or risk losing your home if you don't.

If someone dies leaving more than £325,000, including the value of any property he or she owns, inheritance tax has to be paid on their estate (figures correct as of September 2023). Further information can be found at www.hmrc. gov.uk/inheritancetax. However, this doesn't apply to married couples or civil partners; gifts between husbands, wives and civil partners are free of inheritance tax.

To be sure, we always advise couples to make a will once the ceremony is over (after the honeymoon, of course!). You can have a quiet, no frills, no fuss ceremony at the Register Office if that's what you would prefer.

If you wish you can have a short, simple ceremony with just two witnesses. There is no need to change names or even exchange rings if you do not wish to.

Once you are married, or your partnership is registered, you can relax in the knowledge that your financial arrangements are in much better shape.

Up to date information can be found on our website www.liverpool.gov.uk on the following

- Current fees
- Approved Venues
- Provisional ceremony bookings
- Giving your notice

- Choosing your vows and making payments
- Registration and obtaining your certificate
- Religious marriage
- · Ceremonies abroad







You should book well in advance to secure the time and date you want.

Your ceremony cannot go ahead unless the legal formalities have been completed.

Notice of intent to marry or register a civil partnership must be given in person by you and your partner.

No one can give notice on your behalf and you cannot give notice by post, by telephone or online.

Make sure you have the right documents with you when you attend the Register Office to give notice.

We will tell you the correct documents to bring when you make your appointment to give notice.

Please make a note of this.

You are responsible for identifying two witnesses at your ceremony/registration. If either of the parties does not speak good English, one of the witnesses must also be able to act as interpreter. In order to act as a witness they must be able to understand English.

For civil marriage or partnership the law will not permit the use of any wording, readings or music, which may have religious connotations.

If you are having your ceremony at the Register Office please remember to arrive at least 15 minutes before the time booked. Late arrival could result in the postponement of your ceremony.

Only the attendance of a Superintendent Registrar, conducting the ceremony, and a Registrar, registering the marriage, or civil partnership makes it legal in the eyes of the law.

This brochure gives general information only.

Please discuss your personal wishes and circumstances with us.

Are you from outside the UK?

If either party to the marriage or civil partnership is a national of a country from outside the UK you may be subject to immigration control. If you are subject to immigration control you must give your notices at a Register Office in the district where one of you lives, providing you have resided within England or Wales for the preceding 8 days.

In addition to the evidence outlined on page 5 you will also be required to provide evidence of your immigration status:

- · Marriage or civil partnership visa
- · Proof of settled status.

If you do not have proof of the correct visa or immigration status, your marriage must be referred to the Home Office. The Home Office may decide to extend your notice period to 70 days if they wish to investigate further. The marriage or civil partnership cannot take place until approval is granted by the Home Office.

If you wish to marry or form your civil partnership in Liverpool we will be unable to confirm a date for the ceremony to take place until Home Office approval is received.

PHOTOGRAPHS

Both parties will also be required to provide a colour photograph at the time of giving notice unless proof of settled status is provided. Every photograph must be a United Kingdom passport style and size which:

- · clearly shows the face of the party, who must:
- · have a neutral expression; and
- · not be wearing any head covering (other than for religious or medical reasons)
- · shows only the party and no other person or object
- · is unmarked, unaltered and without tears or creases, and
- ·was taken recently and shows a current likeness of the individual.

COST

The cost for giving notice for a couple where one or both are subject to immigration control is £84 per couple for relevant nationals and £114 per couple if one or both is subject to immigration control i.e a foreign national. For further advice please see www.gov.uk/marriages-civil-partnerships/foreign-national

ABUSE OF IMMIGRATION LAWS

We are working with the UK Border Agency to identify marriages and civil partnerships which seek to abuse UK immigration laws.

Anybody found to be arranging, facilitating or entering into a marriage or civil partnership solely to gain permission to stay in the UK risks arrest or prosecution. Foreign nationals may also face deportation and be barred from re-entering the UK for up to 14 years.









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